INTENSIVE ENGLISH PROGRAM
APPLICATION CHECKLIST

All documents should be sent by e-mail to iep@louisiana.edu by deadline listed on application.

☐ Apply online at http://internationalaffairs.louisiana.edu/node/41.

☐ Pay the $50.00 application fee. Payment options include U.S. check, money order, or credit card (Visa, MasterCard, Discover, and American Express) which can be paid via form.

☐ Submit high school transcripts. Admission to the Intensive English Program requires proof of high school graduation. High school transcripts (& translations) are also required.

☐ Submit ALL college transcripts (if applicable). Students that have attended a college, technical school, or university in a country inside or outside of the U.S. (translations required) must submit their transcripts. *(Required for conditional admission to an undergraduate program.)*

☐ Submit the Chronological Record of Education form. This form lists all of the education a student has received. *(Required for conditional admission to an undergraduate program.)*

☐ Submit the Financial Information form and bank statements. This form is required for all students who will study on F-1 or J-1 visas – including those who are transferring from other schools in the U.S.

☐ Submit the Proof of Immunization form. This medical form is required for all students.

☐ Submit a copy of your passport photo page (required for F-1 or J-1 students), permanent residency card, asylum petition/approval, valid visa (other than B1/B2) or proof of U.S. citizenship (passport or naturalization certificate).

Required for all students transferring from U.S. schools:

☐ After being admitted to the UL Lafayette IEP, the Designated School Official at your current institution must submit the International Student Transfer form.

Please note that if you are currently on academic or disciplinary probation/suspension, if you are not in good immigration status, or if you owe money to your current institution, you may not be eligible to enroll in UL Lafayette’s Intensive English Program.